

MyHealth Online - Adult Proxy Access Overview

Adult Proxy Access for [MyHealth Online](#) allows an adult to view portions of another adult's medical record and communicate with the patient's Atrius Health clinicians with specific, written authorization of the adult patient. Viewable components of the medical record include appointments, immunizations, procedures, medications, and test results, including results of STD, HIV, pregnancy and genetic testing.

Adult Proxy Access is terminated when an expiration date specified by the patient is reached, or the patient revokes the proxy's access from their MyHealth Online account.

Messaging note: When patients use the MyHealth Online [website](#) to send messages to their provider, the patients can choose whether or not their proxy can view the message (and any response). Alternatively, a proxy can view any message sent by the patient to their provider if the patient did so via the [MyChart app](#).

Adult Proxy Access Terms and Conditions

- Both the patient and the proxy must complete and sign the Adult Proxy Access Authorization Form (below).
- The proxy must have their own MyHealth Online account, but does not need to be an Atrius Health patient.
- Proxy access can be terminated by the patient at any time on the [MyHealth Online website](#) or by written request.
- Atrius Health can terminate proxy access at any time, for any reason.

To Obtain Adult Proxy Access for MyHealth Online

- Both the patient and the proxy must complete and sign the Adult Proxy Access Authorization Form (below).
- If the patient is unable to complete this form, please call the administrative office of the site where the patient receives Primary Care.
- The patient or proxy can drop off or mail the form to the administrative office of the site where the patient receives Primary Care.
- Requests are processed within 3-5 business days of receipt.

Adult Proxy Access Authorization Form

MyHealth Online Adult Proxy Access to an adult patient's record (18+ years of age)

PATIENT'S INFORMATION

All fields are required.

Patient's Name: _____ Date of Birth: _____
 Address: _____ Gender: Male Female Non-Binary
 Transgender Other
 City, State, Zip: _____ Primary Care Physician: _____
 Telephone No: _____ Health Site Location: _____

Please provide the last 4 digits of patient's Social Security # _____
The last 4 digits of the social security number is required for authentication purposes and will be stored securely in compliance with applicable laws.

If you (the patient) do not already have your own MyHealth Online Account, would you like to set one up?
 Yes If yes, provide your email address: _____
 No If you do have your own account, all email notifications of activity in your account will be sent to your proxy.
 Active I already have my own MyHealth Online account. You and your proxy will both receive email notifications.

I AUTHORIZE Atrius Health to release all MyHealth Online information to the proxy listed below. This authorization will expire on ____/____/____ (mm/dd/yyyy). If I do not indicate a date, this access will not expire without my online or written authorization. A photocopy of this authorization is as valid as the original.

I have read and understand the MyHealth Online Adult Proxy Access Overview and Terms & Conditions. By my signature, I agree to allow the proxy requestor listed below to obtain access to my MyHealth Online account, including secure patient messaging and all the viewable components of my medical record.

 Date Patient Signature

PROXY'S INFORMATION

All fields are required.

Proxy's Name: _____ Date of Birth: _____
 Address: _____ Gender: Male Female Non-Binary
 Transgender Other
 City, State, Zip: _____ Proxy's Relationship to Patient: Spouse Other
 Telephone No: _____ If Other, explain: _____

Proxy's email address (required): _____
please print clearly

Please provide the last 4 digits of proxy's Social Security # _____
The last 4 digits of the social security number is required for authentication purposes and will be stored securely in compliance with applicable laws.

Are you an Atrius Health patient? Yes No
Select "Yes" only if you have seen a doctor or other clinician at Atrius Health (Harvard Vanguard, Dedham Medical Associates, Granite Medical Group, or PMG Physician Associates).

I have read and understood the requirements for accessing the above-named patient's MyHealth Online account information and agree to abide by these requirements. I certify that all that all the information I have provided is correct. I hereby request MyHealth Online Adult Proxy Access to the above-named patient.

 Date Signature

Atrius Health Site Location Information

Please drop off or mail the completed proxy authorization form to the appropriate administrative office of the patient's primary care physician's office.

Visit www.atrusheralth.org/locations for more location and department details.

Visit myhealth.atrusheralth.org/proxy for current proxy information and authorization forms.

Please call the **patient's primary care provider office** with any questions.

Atrius Health – Dedham
 Attention: MyHealth Proxy Coordinator
 One Lyons Street
 Dedham MA 02026
 Phone: 781-329-1400

Atrius Health – Norwood
 Attention: MyHealth Proxy Coordinator
 1177 Providence Highway
 Norwood MA 02062
 Phone: 781-329-1400

Atrius Health - Burlington
 Administration Office
 Attention: MyHealth Proxy Coordinator
 20 Wall Street
 Burlington MA 01803
 Phone: 781-221-2500

Atrius Health – Cambridge
 Administration Office
 Attention: MyHealth Proxy Coordinator
 1611 Cambridge Street
 Cambridge MA 02138
 Phone: 617-661-5500

Atrius Health - Chelmsford
 Administration Office
 Attention: MyHealth Proxy Coordinator
 228 Billerica Road
 Chelmsford MA 01824
 Phone: 978-250-6000

Atrius Health - Chestnut Hill/West Roxbury
 Administration Office
 Attention: MyHealth Proxy Coordinator
 291 Independence Drive
 Chestnut Hill MA 02467
 Phone: 617-541-6600

Atrius Health – Concord
 Administration Office
 Attention: MyHealth Proxy Coordinator
 330 Baker Avenue
 Concord MA 01742
 Phone: 978-287-9300

Atrius Health – Copley
 Administration Office
 Attention: MyHealth Proxy Coordinator
 165 Dartmouth Street
 Boston MA 02116
 Phone: 617-859-5000

Atrius Health – Kenmore
 Administration Office
 Attention: MyHealth Proxy Coordinator
 133 Brookline Avenue
 Boston MA 02215
 Phone: 617-421-1000

Atrius Health – Lynnfield/Peabody
 Administration Office
 Attention: MyHealth Proxy Coordinator
 2 Essex Center Drive
 Peabody MA 01960
 Phone: 978-977-4000

Atrius Health – Medford
 Administration Office
 Attention: MyHealth Proxy Coordinator
 26 City Hall Mall
 Medford MA 02155
 Phone: 781-306-5100

Atrius Health – Needham
 Attention: MyHealth Proxy Coordinator
 100 Second Avenue
 Needham MA 02494
 Phone: 781-726-4800

Atrius Health – Quincy
 Administration Office
 Attention: MyHealth Proxy Coordinator
 Presidents Place - South Tower
 1250 Hancock Street
 Quincy MA 02169
 Phone: 617-774-0600

Atrius Health – Somerville
 Administration Office
 Attention: MyHealth Proxy Coordinator
 40 Holland Street
 Somerville MA 02144
 Phone: 617-629-6000

Atrius Health – Watertown
 Administration Office
 Attention: MyHealth Proxy Coordinator
 485 Arsenal Street
 Watertown MA 02472
 Phone: 617-972-5100

Atrius Health – Wellesley
 Administration Office
 Attention: MyHealth Proxy Coordinator
 230 Worcester Street
 Wellesley MA 02481
 Phone: 781-431-5400

Atrius Health – Bourne
 Attention: MyHealth Proxy Coordinator
 2 Technology Park Drive
 Bourne MA 02532
 Phone: 508-743-9543

Atrius Health – Plymouth Cordage Park
 Attention: MyHealth Proxy Coordinator
 10 Cordage Park Circle
 Plymouth MA 02360
 Phone: 508-746-2924

Atrius Health – Plymouth Court St
 Attention: MyHealth Proxy Coordinator
 362 Court St
 Plymouth MA 02360
 Phone: 508-746-7543

Atrius Health – Duxbury
 Attention: MyHealth Proxy Coordinator
 20 Tremont St
 Duxbury MA 02360
 Phone: 781-934-0172

Atrius Health – Kingston
 Attention: MyHealth Proxy Coordinator
 214 Main St
 Kingston MA 02364
 Phone: 781-585-2172

Atrius Health – Plymouth Long Pond
 Attention: MyHealth Proxy Coordinator
 110 Long Pond Road
 Plymouth MA 02360
 Phone: 508-746-5351

Atrius Health – Plymouth Pine Hills
 Attention: MyHealth Proxy Coordinator
 3 Village Green North
 Plymouth MA 02360
 Phone: 508-224-2224